GARDEN STATE MLS

MULTIPLE LISTING SYSTEM PROPERTY PROFILE SHEET

MUL
MULTIFAMILY

ML# (System Assigned) _____ **®=A REQUIRED ENTRY**

1) ® County # — Cnty# — County Name
2) ® Town # — Town# — Town Name
3) ® List Price — LP
4) ® Street # — Street#
5) ® Street Name — Street
6) ® Zip — Zip — +4
7) Section/Subdiv/Development — Sec
8) Zoning — Zone
9) Realtor.ComZip — R.ComZip
10) Grade School — GradeSch
11) Middle/Jr. High School — Mid/JrSch
12) High School — HighSch
13) Color of Building — Color
14) Building # — Bld#
15) Unit # — Unit#
16) Floor # — Floor#
17) ® Block Identifier — Blk
18) ® Lot Identifier — Lot
19) ® 55+ (FHA Compliant)
☐ Yes ☐ No
FHAAgeRestr (Must Choose Only 1)
20) Seller Disclosure Avail.
☐ Yes ☐ No
SDA (Choose Only 1)
21) ® GSMLS.COM
☐ Yes ☐ No
GS.Com (Must Choose Only 1)

GENERAL INFORMATION

22) ® Total # Units — T#Units
23) ® Total # Rooms — T#RMS
24) ® Total # Bedrooms — T#BR
25) ® Total # Full Baths — T#FB
26) ® Total # Half Baths — T#HB
27) Building Sq Ft — SqFtBldg
28) Approximate Lot Size — LotSiz (Either Lot Size or Acres is required)
29) Total Acres — Acre
30) ® Construction Date/Year Built — YB/CD
31) Construction Date/Year Built Desc
☐ Approximate ☐ Renovated ☐ To Be Built ☐ Unknown
☐ Historical ☐ Standing ☐ Under Construction
YB/CDDes (1 Required if YB/CD = 0; Choose up to 2)
32) Renovated Year — YrRen (Required if YB/CDDes = Renovated)

33) ® Unit Style
☐ 1-One Story ☐ Cluster ☐ Fourplex ☐ Under/Over
☐ 2-Two Story ☐ Duplex-Side by Side ☐ See Remarks
☐ 3-Three Story ☐ Fixer Upper ☐ Triplex
UnStyle (1 Required; Choose up to 2)

34) ® Basement
☐ Yes ☐ No
Bas (Must Choose Only 1)

35) Basement Description
☐ Crawl Space ☐ French Drain ☐ Slab
☐ Finished ☐ Full ☐ Unfinished
☐ Finished-Partially ☐ Partial ☐ Walkout
BasDes (1 Reequired if Bas = Yes; Choose up to 4)

36) # Garage Spaces — #GarSp

37) Garage Description
☐ Add'l 1/2 Car Garage ☐ Finished Garage ☐ On-Street Parking
☐ Assigned ☐ Garage Door Opener ☐ Oversize Garage
☐ Attached Garage ☐ Garage Parking ☐ Pull Down Stairs
☐ Built-In Garage ☐ Garage Under ☐ See Remarks
☐ Carport-Attached ☐ Loft Storage ☐ Separate Location
☐ Carport-Detached ☐ None ☐ Tandem
☐ Detached Garage ☐ On Site
GarDes (Choose up to 4)

38) ® Roof Description
☐ Asphalt Shingle ☐ Metal
☐ Built-Up ☐ Rubberized
☐ Composition Shingle ☐ See Remarks
☐ Fiberglass ☐ Slate
☐ Flat ☐ Tile
☐ Imitation Slate ☐ Wood Shingle
Roof (1 Required; choose up to 2)

39) ® # Parking Spaces — #PrkSp

40) ® Parking/Driveway Description
☐ 1 Car Width ☐ Concrete ☐ Gravel ☐ Parking Lot-Exclusive
☐ 2 Car Width ☐ Concrete Strip ☐ Hard Surface ☐ Parking Lot-Shared
☐ Additional Parking ☐ Crushed Stone ☐ Lighting ☐ Paver Block
☐ Assigned ☐ Dirt ☐ Non-Surfaced ☐ See Remarks
☐ Blacktop ☐ Driveway-Exclusive ☐ None
☐ Circular ☐ Driveway-Shared ☐ Off-Street Parking
☐ Common ☐ Fencing ☐ On-Street Parking
Prk/DrvDesc (1 Required; choose up to 4)

41) ® Exterior Description
☐ Aluminum Siding ☐ Composition Siding ☐ Stone ☐ Wood Shingle
☐ Brick ☐ Log ☐ Stucco
☐ Cinder Block ☐ Metal Siding ☐ Vertical Siding
☐ Clapboard ☐ See Remarks ☐ Vinyl Siding
☐ Composition Shingle ☐ Steel ☐ Wood
ExtDes (1 Required; Choose up to 4)

42) Lot Description
☐ Backs to Golf Course ☐ Lake on Lot ☐ Private Road
☐ Backs to Park Land ☐ Lake/Water View ☐ Skyline View
☐ Corner ☐ Level Lot ☐ Stream on Lot
☐ Cul-De-Sac ☐ Mountain View ☐ Waterfront
☐ Flag Lot ☐ Open Lot ☐ Wooded Lot
☐ Irregular Lot ☐ Pond on Lot
☐ Lake Front ☐ Possible Subdivision
LotDes (Choose up to 3)

43) Exterior Features
☐ Barbeque ☐ Dock ☐ Horse Facilities ☐ Out Building(s) ☐ Privacy Fence ☐ Storm Window(s) ☐ Workshop
☐ Barn/Stable ☐ Dog Run ☐ Hot Tub ☐ Partially Fenced ☐ See Remarks ☐ Tennis Courts
☐ Carriage House ☐ Enclosed Porch(es) ☐ Lake Privileges ☐ Patio ☐ Sidewalk ☐ Thermal Windows/Doors
☐ Curb ☐ Greenhouse Type Room ☐ Metal Fence ☐ Pool-Above Ground ☐ Storage Shed ☐ Underground Lawn Sprinkler
☐ Deck ☐ Handicap Equipped ☐ Open Porch(es) ☐ Pool-In Ground ☐ Storm Door(s) ☐ Wood Fence
ExtFeat (Choose up to 12)

44) Interior Features
☐ Bar-Dry ☐ Carbon Monoxide Detector ☐ Drapes ☐ Hot Tub ☐ Security System ☐ Stain Glass Windows ☐ Walk-In Closet
☐ Bar-Wet ☐ Cathedral Ceiling ☐ Fire Alarm Sys ☐ Indoor Pool ☐ See Remarks ☐ Stone Floors ☐ Whirlpool
☐ Beam Ceilings ☐ Cedar Closets ☐ Fire Extinguisher ☐ Intercom ☐ Shades ☐ Tile Floors ☐ Window Treatments
☐ Blinds ☐ Ceramic Tile Floors ☐ Handicap Equipped ☐ Marble Floors ☐ Skylight ☐ Track Lighting ☐ Wood Floors
☐ Carpeting ☐ Chandelier ☐ High Ceilings ☐ Parquet Floors ☐ Smoke Detector ☐ Vinyl-Linoleum Floors
IntFeat (Choose up to 8)

45) Exclusions — Excl

46) ® Directions — Dir

Owner(s) Initials _____ _____

CONTINUED ON PAGE 2

47) Client Remarks
CRem

PLEASE NOTE: Do not include any agent or contact information.

48) Additional Client Remarks
AddCRem

PLEASE NOTE: These remarks will only appear in the CLIENT FULL REPORT, AGENT COMPLETE REPORT or a CUSTOM REPORT (if included). Do not include any agent or contact information.

49) Agent Remarks
ARem

50) ® Unit 1 Levels U1Lev

51) ® Unit 1 Rooms U1#Rm

52) ® Unit 1 Bedrooms U1#Br

53) ® Unit 1 Baths U1#Bth

54) ® Unit 1 Fireplaces U1#Fpl

55) ® Unit 1 Sq Ft U1SqFt

56) ® Unit 1 Rent U1Rnt

57) ® Unit 1 Security Deposit U1SecDep

58) ® Unit 1 Handicap Modified ☐ Yes ☐ No U1Hc (Must Choose Only 1)

59) Unit 2 Levels U2Lev

60) Unit 2 Rooms U2#Rm

61) Unit 2 Bedrooms U2#Br

62) Unit 2 Baths U2#Bth

63) Unit 2 Fireplaces U2#Fpl

64) Unit 2 Sq Ft U2SqFt

65) Unit 2 Rent U2Rnt

66) Unit 2 Security Deposit U2SecDep

67) Unit 2 Handicap Modified ☐ Yes ☐ No U2Hc (Choose Only 1)

68) Unit 3 Levels U3Lev

69) Unit 3 Rooms U3#Rm

70) Unit 3 Bedrooms U3#Br

71) Unit 3 Baths U3#Bth

72) Unit 3 Fireplaces U3#Fpl

73) Unit 3 Sq Ft U3SqFt

74) Unit 3 Rent U3Rnt

75) Unit 3 Security Deposit U3SecDep

76) Unit 3 Handicap Modified ☐ Yes ☐ No U3Hc (Choose Only 1)

77) Unit 4 Levels U4Lev

78) Unit 4 Rooms U4#Rm

79) Unit 4 Bedrooms U4#Br

80) Unit 4 Baths U4#Bth

81) Unit 4 Fireplaces U4#Fpl

82) Unit 4 Sq Ft U4SqFt

83) Unit 4 Rent U4Rnt

84) Unit 4 Security Deposit U4SecDep

85) Unit 4 Handicap Modified ☐ Yes ☐ No U4Hc (Choose Only 1)

Owner(s) Initials _____ _____

CONTINUED ON PAGE 3

86) ® Unit 1 Room Description

☐ Attic ☐ Dining Room ☐ Kitchen ☐ Living/Dining Room ☐ Porch ☐ Storage
☐ Bedrooms ☐ Eat-In Kitchen ☐ Laundry Room ☐ Master Bedroom ☐ Rec Room ☐ Sunroom
☐ Den ☐ Family Room ☐ Living Room ☐ Pantry ☐ See Remarks ☐ Utility Room

U1RmDes (1 Required; choose up to 6)

87) Unit 2 Room Description

☐ Attic ☐ Dining Room ☐ Kitchen ☐ Living/Dining Room ☐ Porch ☐ Storage
☐ Bedrooms ☐ Eat-In Kitchen ☐ Laundry Room ☐ Master Bedroom ☐ Rec Room ☐ Sunroom
☐ Den ☐ Family Room ☐ Living Room ☐ Pantry ☐ See Remarks ☐ Utility Room

U2RmDes (Choose up to 6)

88) Unit 3 Room Description

☐ Attic ☐ Dining Room ☐ Kitchen ☐ Living/Dining Room ☐ Porch ☐ Storage
☐ Bedrooms ☐ Eat-In Kitchen ☐ Laundry Room ☐ Master Bedroom ☐ Rec Room ☐ Sunroom
☐ Den ☐ Family Room ☐ Living Room ☐ Pantry ☐ See Remarks ☐ Utility Room

U3RmDes (Choose up to 6)

89) Unit 4 Room Description

☐ Attic ☐ Dining Room ☐ Kitchen ☐ Living/Dining Room ☐ Porch ☐ Storage
☐ Bedrooms ☐ Eat-In Kitchen ☐ Laundry Room ☐ Master Bedroom ☐ Rec Room ☐ Sunroom
☐ Den ☐ Family Room ☐ Living Room ☐ Pantry ☐ See Remarks ☐ Utility Room

U4RmDes (Choose up to 6)

90) ® Unit 1 Appl/Equip

☐ Carbon Monoxide Detector ☐ Fire Alarm System ☐ Range - Tabletop ☐ See Remarks ☐ Washer
☐ Ceiling Fan(s) ☐ Freestanding Freezer ☐ Range/Oven - Electric ☐ Self-Cleaning Oven ☐ Water Filter
☐ Central Vacuum ☐ Instant Hot Water ☐ Range/Oven - Gas ☐ Smoke Detector ☐ Water Softener - Own
☐ Dishwasher ☐ Jennaire Type ☐ Refrigerator ☐ Sump Pump ☐ Water Softener - Rent
☐ Disposal ☐ Kitchen Exhaust Fan ☐ Satellite Dish/Antenna ☐ Trash Compactor ☐ Whirlpool
☐ Dryer ☐ Microwave Oven ☐ Security System ☐ Wall Oven

U1ApEq (1 Required; choose up to 8)

91) Unit 2 Appl/Equip

☐ Carbon Monoxide Detector ☐ Fire Alarm System ☐ Range - Tabletop ☐ See Remarks ☐ Washer
☐ Ceiling Fan(s) ☐ Freestanding Freezer ☐ Range/Oven - Electric ☐ Self-Cleaning Oven ☐ Water Filter
☐ Central Vacuum ☐ Instant Hot Water ☐ Range/Oven - Gas ☐ Smoke Detector ☐ Water Softener - Own
☐ Dishwasher ☐ Jennaire Type ☐ Refrigerator ☐ Sump Pump ☐ Water Softener - Rent
☐ Disposal ☐ Kitchen Exhaust Fan ☐ Satellite Dish/Antenna ☐ Trash Compactor ☐ Whirlpool
☐ Dryer ☐ Microwave Oven ☐ Security System ☐ Wall Oven

U2ApEq (Choose up to 8)

92) Unit 3 Appl/Equip

☐ Carbon Monoxide Detector ☐ Fire Alarm System ☐ Range - Tabletop ☐ See Remarks ☐ Washer
☐ Ceiling Fan(s) ☐ Freestanding Freezer ☐ Range/Oven - Electric ☐ Self-Cleaning Oven ☐ Water Filter
☐ Central Vacuum ☐ Instant Hot Water ☐ Range/Oven - Gas ☐ Smoke Detector ☐ Water Softener - Own
☐ Dishwasher ☐ Jennaire Type ☐ Refrigerator ☐ Sump Pump ☐ Water Softener - Rent
☐ Disposal ☐ Kitchen Exhaust Fan ☐ Satellite Dish/Antenna ☐ Trash Compactor ☐ Whirlpool
☐ Dryer ☐ Microwave Oven ☐ Security System ☐ Wall Oven

U3ApEq (Choose up to 8)

93) Unit 4 Appl/Equip

☐ Carbon Monoxide Detector ☐ Fire Alarm System ☐ Range - Tabletop ☐ See Remarks ☐ Washer
☐ Ceiling Fan(s) ☐ Freestanding Freezer ☐ Range/Oven - Electric ☐ Self-Cleaning Oven ☐ Water Filter
☐ Central Vacuum ☐ Instant Hot Water ☐ Range/Oven - Gas ☐ Smoke Detector ☐ Water Softener - Own
☐ Dishwasher ☐ Jennaire Type ☐ Refrigerator ☐ Sump Pump ☐ Water Softener - Rent
☐ Disposal ☐ Kitchen Exhaust Fan ☐ Satellite Dish/Antenna ☐ Trash Compactor ☐ Whirlpool
☐ Dryer ☐ Microwave Oven ☐ Security System ☐ Wall Oven

U4ApEq (Choose up to 8)

94) ® Unit 1 Owner/Tenant Pays

☐ Owner Pays Electric ☐ Tenant Pays Electric
☐ Owner Pays Gas ☐ Tenant Pays Gas
☐ Owner Pays Heat ☐ Tenant Pays Heat
☐ Owner Pays Water ☐ Tenant Pays Water

U1Own/TenPay (1 Required; choose up to 4)

95) Unit 2 Owner/Tenant Pays

☐ Owner Pays Electric ☐ Tenant Pays Electric
☐ Owner Pays Gas ☐ Tenant Pays Gas
☐ Owner Pays Heat ☐ Tenant Pays Heat
☐ Owner Pays Water ☐ Tenant Pays Water

U2Own/TenPay (Choose up to 4)

96) Unit 3 Owner/Tenant Pays

☐ Owner Pays Electric ☐ Tenant Pays Electric
☐ Owner Pays Gas ☐ Tenant Pays Gas
☐ Owner Pays Heat ☐ Tenant Pays Heat
☐ Owner Pays Water ☐ Tenant Pays Water

U3Own/TenPay (Choose up to 4)

97) Unit 4 Owner/Tenant Pays

☐ Owner Pays Electric ☐ Tenant Pays Electric
☐ Owner Pays Gas ☐ Tenant Pays Gas
☐ Owner Pays Heat ☐ Tenant Pays Heat
☐ Owner Pays Water ☐ Tenant Pays Water

U4Own/TenPay (Choose up to 4)

98) ® Unit 1 Tenant Name

U1TenNm

99) ® Unit 1 Tenant Phone

U1TenPh

100) ® Unit 1 Lease Expiration

MM / DD / YYYY

U1LseExp

101) Unit 2 Tenant Name

U2TenNm

102) Unit 2 Tenant Phone

U2TenPh

103) Unit 2 Lease Expiration

MM / DD / YYYY

U2LseExp

104) Unit 3 Tenant Name

U3TenNm

105) Unit 3 Tenant Phone

U3TenPh

106) Unit 3 Lease Expiration

MM / DD / YYYY

U3LseExp

107) Unit 4 Tenant Name

U4TenNm

108) Unit 4 Tenant Phone

U4TenPh

109) Unit 4 Lease Expiration

MM / DD / YYYY

U4LseExp

110) ® Heating

- ☐ 1 Unit
- ☐ 2 Units
- ☐ 3 Units
- ☐ 4 Units
- ☐ Auxiliary Electric Heat
- ☐ Baseboard - Cast Iron
- ☐ Baseboard - Electric
- ☐ Baseboard - Hot Water
- ☐ Cent Register Heat
- ☐ Electric Filter
- ☐ Floor/Wall Heater
- ☐ Forced Hot Air
- ☐ Heat Pump
- ☐ Multi-Zone
- ☐ No Heat
- ☐ Radiant - Electric
- ☐ Radiant - Hot Water
- ☐ Radiators - Hot Water
- ☐ Radiators - Steam
- ☐ See Remarks
- ☐ Space Heater

Heat (1 Required; choose up to 4)

111) ® Fuel Type

- ☐ Coal
- ☐ Electric
- ☐ Gas-Natural
- ☐ Gas-Propane
- ☐ Kerosene
- ☐ None
- ☐ Oil Tank Above Ground
- ☐ Oil Tank Below Ground
- ☐ See Remarks
- ☐ Solar
- ☐ Wood

Fuel (1 Required; choose up to 3)

112) Cooling

- ☐ 1 Unit
- ☐ 2 Units
- ☐ 3 Units
- ☐ 4 Units
- ☐ Attic Fan
- ☐ Built-In
- ☐ Ceiling Fan
- ☐ Central Air
- ☐ Elec Air Filter
- ☐ Heatpump
- ☐ House Exhaust Fan
- ☐ Humidifier on Furnace
- ☐ Multi-Zone Cooling
- ☐ See Remarks
- ☐ Wall A/C Unit(s)
- ☐ Window A/C(s)

Cool (Choose up to 4)

113) ® Utilities

- ☐ All Underground
- ☐ Electric
- ☐ Gas In Street
- ☐ Gas-Natural
- ☐ Gas-Propane
- ☐ See Remarks

Util (1 Required; choose up to 3)

114) ® Water

- ☐ Association
- ☐ Private
- ☐ Public Water
- ☐ See Remarks
- ☐ Shared Well
- ☐ Water Charge Extra
- ☐ Well

Water (1 Required; choose up to 3)

115) Water Heater

- ☐ Electric
- ☐ From Furnace
- ☐ Gas
- ☐ Oil
- ☐ See Remarks
- ☐ Solar

WtrHtr (Choose up to 3)

116) ® Sewer

- ☐ Association
- ☐ Cesspool
- ☐ Dry Well
- ☐ Private
- ☐ Public Available
- ☐ Public Sewer
- ☐ See Remarks
- ☐ Septic
- ☐ Septic 1 Bedroom Town Verified
- ☐ Septic 2 Bedroom Town Verified
- ☐ Septic 3 Bedroom Town Verified
- ☐ Septic 4 Bedroom Town Verified
- ☐ Septic 5+ Bedroom Town Verified
- ☐ Sewer Charge Extra
- ☐ Shared Sewer

Sewer (1 Required; choose up to 3)

117) Services

- ☐ Cable TV
- ☐ Cable TV Available
- ☐ Garbage Extra Charge
- ☐ Garbage Included

Serv (Choose up to 3)

FINANCIAL INFORMATION

118) Home Warranty

☐ Yes ☐ No

HomWar (Choose Only 1)

119) Farm Assessment

☐ Yes ☐ No

FrmAsm (Choose Only 1)

120) ® Assessment Land

LndAsm

121) ® Assessment Bldg

BldAsm

122) ® Assessment Total

TotAsm

123) ® Tax Year

TaxYr

124) ® Tax Amount

Tax

125) ® Tax Rate Amount

TaxRate

126) ® Tax Rate Year

TaxRateYr

127) ® Easement

☐ Yes ☐ Unknown
☐ No

Eas (Must Choose Only 1)

128) Easement Desc

EasDes (Required If Easement = Yes)

129) ® Total Operating Expense

TotOpExp

130) ® Gross Operating Income

GrOpInc

131) ® Net Operating Income

NetOpInc

132) Expenses Include

- ☐ All Utilities
- ☐ Cold Water
- ☐ Electric
- ☐ Garbage Collection
- ☐ Gas
- ☐ Heat
- ☐ Hot & Cold Water
- ☐ Insurance
- ☐ Maintenance
- ☐ Oil
- ☐ See Remarks
- ☐ Taxes

ExpInc (Choose up to 4)

133) ® Possession

Poss

OFFICE INFORMATION

134) ® Listing Agent ID

LA

135) Co-List Agent ID

CoLA

136) ® List Date

MM / DD / YYYY

LD

137) ® Expiration Date

MM / DD / YYYY

XD

138) ® Buyer Broker Comp

BBComp

139) ® Transaction Broker Comp

TBComp

140) ® Sub-Agent Comp

SAComp

141) ® Business Relationship

- ☐ Disclosed Dual Agent
- ☐ Seller Agent
- ☐ Transaction Broker

BusRel (Must Choose Only 1)

142) ® Listing Type

- ☐ Corporate Rider
- ☐ Exclusive Agency
- ☐ Exclusive Right To Sell
- ☐ Lender Owned
- ☐ Named Exception
- ☐ Variable Commission

LType (1 Required; choose up to 4)

143) ® Seller Lender Approval Required

(Ex. Third Party Approval or Short Sale)

☐ Yes ☐ No
☐ Unknown

LenderAppr (Must Choose Only 1)

144) ® Photo Instructions

- ☐ Broker/Agent To Provide
- ☐ Pay For Photo

PhInst (Must Choose Only 1)

145) ® Show Instructions

- ☐ By Appointment-24 Hour Notice
- ☐ Call Listing Agent
- ☐ Call Listing Office
- ☐ Call Owner
- ☐ Call Tenant
- ☐ Courtesy Call
- ☐ GSMLS Lockbox
- ☐ Key with Listing Office
- ☐ Limited Hours-Call LO
- ☐ Listing Agent to Accompany
- ☐ New Subdivision
- ☐ Not Built
- ☐ Owner is Licensed RE Agent
- ☐ Pet Instructions
- ☐ See Showing Instructions
- ☐ Under Construction
- ☐ Vacant

Show (1 Required; choose up to 5)

146) ® Sign on Property

☐ Yes ☐ No

Sign (Must Choose Only 1)

147) Special Show Instructions

Instr (Required if Showing Instructions = See Showing Instructions or Pet Instructions)

148) ® Owners Name

OwnNm

149) Owners Phone

OwnPhn

Seller grants Broker the right to publish any information contained on this form (through the GSMLS). The information has been furnished by the Seller and/or other sources, and is not guaranteed by the Broker or MLS. Age, square feet, etc., and all dimensions are approximate.

Agent ID _____ **Agent Name** _____ **Office Name** _____

Broker/Salesperson Sig. _____ **Date** _____

Owner's Signature _____ **Date** _____

Owner's Signature _____ **Date** _____